

Call for applications for the Post of Playworkers

The Board of the Karl Vella Foundation (KVF), in partnership with the Foundation for Educational Services (FES), invites applications for the post of Part-time Play Workers at the Karl Vella Foundation Centre, President's Kitchen Garden, Attard.

Introduction

The Karl Vella Foundation was set up in May 2014 to give children and adolescents experiencing the serious illness of a close family member a 'safe' base away from home to maintain a sense of 'normality' in their lives. The KVF Centre, situated in the President's Kitchen Garden in Attard, opened in October 2015. It welcomes children aged between 5 – 17 years, three times a week, after school hours. They are nourished, helped with homework, given time to play both indoor and outdoor, and provided with different, guided, creative activities as well as psychological support when needed.

1.1 Functions, Role and Responsibilities

The selected candidates will be expected to provide support/assistance in the day to day operation of the Programme organised by KVF. They are also expected to undertake individual work with the children in delivering the programme of activities. They will be responsible for ensuring the safety of children at KVF Centre as well as maintaining positive relationships with service users and other staff members / volunteers. The core opening days and hours of the service are Mondays, Wednesdays and Fridays all year round between 2.30pm and 6:30pm.

The Playworkers, from time to time, will be expected to prepare and implement a variety of appropriate play opportunities including sports, games, crafts and learning activities for children some of whom may require special attention given their situation of illness or loss in the family. The playworkers are expected to attend training courses organised by both KVF and FES and also attend monthly supervision/follow-up sessions organised by KVF.

Playworkers will be paid at the rate of **€6.50 per hour**. In addition, the playworker shall receive any bonuses and any other benefits which s/he is entitled to in terms of law on a pro-rata basis.

1.2 Accountability

The Playworker is directly accountable to the KVF Administrator and subsequently to the Chairperson of the Karl Vella Foundation Board but following the Foundation for Educational Services HR policies.

1.3 Eligibility Criteria

The applicant is required to have: -

1. Qualification pegged at MQF Level 4, or;
2. Attending a higher institution (proof of attendance is to be presented during the interview), or;
3. 2 years' experience working with a group of children in a registered institution (proof is to be presented during the interview);

AND

- Applicants must be able to communicate in Maltese and/or English; recognised certificates or
- Qualifications in language proficiency, in Maltese and / or English will be considered an asset.
- Applicants need to be at least 18 years of age by the time of application.
- Applicants must be able to show commitment to service and embrace KVF's core values, mission and vision in every aspect.

Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the application.

Original certificates and/or testimonials are to be invariably produced for verification during the interview together with a Police Conduct certificate.

Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered, provided that they submit evidence that they have been approved for the award of the claimed qualification by the closing time and date of the call for applications.

1.4 Submission of application

Applicants are to forward a copy of their Curriculum Vitae showing qualifications and experience and a covering letter providing the motivation for the application to info@karlvellafoundation.org by not later than Sunday 22nd September, 2019.

Applicants are to note that the submission of any false statement/s or omission, whether intentional or unintentional, may lead to the cancellation of their application and may render the candidate's appointment liable to termination.

1.5 Data Protection

KVF will ensure that any processing of personal data is in accordance with Regulation (EU) 2016/679 (General Data Protection Regulation), the Data Protection Act (Chapter 586 of the Laws of Malta) and any other relevant European Union and national law.

Playworkers are being financed by the Foundation for Educational Service.

KVF reserves the right to withdraw this call at any time and not to select any of the Applicants.