



Vacancy – Kitchen Coordinator

Karl Vella Foundation (KVF)

A vacancy for the post of a kitchen Coordinator has arisen within KVF.

The selected candidate will be expected to enter into a part-time definite contract, for one year, 12 hours a week (afternoons), which can be renewed. The kitchen coordinator will be responsible to manage Karlotto's Kitchen.

Duties and responsibilities include:

- Meal preparation and serving children
- Ensuring proper maintenance of Karlotto's kitchen, kitchen equipment, storage and upkeep of the kitchen;
- Monitoring and maintaining the inventory and supplies.

The kitchen Coordinator must be in possession of a clean police conduct and a Food Handling certificate. Candidates who do not have a Food Handling Certificate will be given the opportunity to attend a food handling course.

Interested persons should send their application to the KVF's Chairperson on claire@karlvellafoundation.org by not later than **Sunday 15th September**. Late submissions will not be considered.

KVF reserves to right to withdraw this call at any time and not to select any of the applicants.